

Satisfactory Academic Progress Appeal

Student financial aid recipients who fail to maintain the **Quantity** and/or **Quality** component(s) of the Satisfactory Academic Progress Policy due to an extenuating circumstance beyond their control such as serious injury or illness involving the student, or death of an immediate family member, may submit an appeal explaining their extenuating circumstances. Students must submit professional documentation with the appeal which confirms these circumstances.

Students are eligible to submit only one appeal as an undergraduate student and one appeal as a graduate student.

Notification: An e-mail will be sent to your Purdue Calumet e-mail account and/or your personal e-mail account, if available, once your appeal has been reviewed. A message will also be posted to PCSTAR with respect to the status of your appeal.

DIRECTIONS: Read and complete ALL parts of this appeal. Incomplete appeals will not be processed.

PART I: Indicate below the Satisfactory Academic Progress component you wish to appeal:

- Completion Rate - Minimum Overall Complete Rate Percentage is less than 67%**
Student financial aid recipients must demonstrate measurable progress toward earning a degree by successfully completing 67% of all hours at Purdue Calumet and all hours accepted in transfer.
- Timeframe – Maximum Total Attempted Hours Percentage exceeds 150%**
Student financial aid is available for up to 150% of the number of hours required to complete the degree program. For most undergraduate programs of study this provides up to 189 attempted semester hours for student financial aid recipients to complete a 126 semester hour program. Students in undergraduate programs of study which require more than 126 hours will have their eligibility for student financial aid extended proportionately. All hours attempted at and all hours accepted in transfer by Purdue Calumet (including those when the student did not receive federal and state student aid) count toward the 150% maximum total attempted hours. Students who have attempted enough hours to complete a degree may no longer be eligible for student financial aid. In addition, if it can be shown that the student will not be able to complete an undergraduate degree within the 150% maximum total attempted hours timeframe (generally 189 semester hours) eligibility for student aid can be revoked. **Note: Graduate students may receive financial aid for a maximum of 90 attempted credit hours.**
- GPA – Minimum Overall GPA is less than 2.0 (undergraduate) or 3.0 (graduate)**
All students must have at least a 2.0 (undergraduate student) or 3.0 (graduate student) overall cumulative grade point average at the end of every spring semester regardless of the total number of attempted and earned credit hours.

PART II: Indicate below the extenuating circumstances which affected your academic progress during the semester that resulted in your becoming ineligible:

- Serious injury or illness involving the student
- Death of an immediate family member
- Other extenuating circumstance beyond your control: _____

PART III: Submit with this appeal documentation which substantiates your extenuating circumstances (letters from your physician, academic advisor, instructor, counselor, employer, and/or minister).

PART IV: Certification Statement (Read and Sign): I certify that the information provided and all supporting documentation is accurate and complete to the best of my knowledge; I understand that I am only eligible to submit one appeal as an undergraduate and one as a graduate student; I understand that I must meet the Quantity and Quality components of the Satisfactory Academic Progress policy in order to continue to be eligible to receive financial aid.

Student's Signature: _____ Date: _____

Printed Name: _____ PUID: _____

Student's Personal E-Mail: _____

Office Use Only: RRAAREQ: SAPAPL (N) ____ Approved (SAPAPL – A): ____ Denied (SAPAPL – D): ____ Initial: ____ Date: _____

If Approved - ROASTAT: ELIGA; ROAMESG: APLA

If Denied – ROASTAT: INELA; ROAMESG: APLD

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