

Telephone Information

Intra-Campus Calls

Dial the four digit number as listed in the directory.

Local Calling Area (Toll Free)

Dial "9", listen for dial tone, then dial complete city number.

Calls within Lake County

WITH THE EXCEPTIONS OF Hobart (prefixes 942 and 947) and Lake Station (prefix 962) calls can be dialed at no charge. For example, to place a call to a Crown Point number, press 9-662-xxxx. If you place a call that is now included in the toll-free area by dialing 9-1-219-662-xxxx, that call will be charged as a long distance call via QWEST. Please help save departmental funds by using the toll free service.

Calls within 219

For all other calls within the 219 area code, but outside of Lake County, you will need to dial 9-1-219-xxx-xxxx. For example, to place a call to Michigan City you will need to dial 9-1-219-872-xxxx.

Calls to Illinois - Area Code 708

(The following prefixes can be dialed toll free)
Illinois 418, 474, 730, 862, 868, 891, 895

Long Distance Service

Long distance calls can be placed by using your QWEST code. DIAL 9-1-Area Code- Number. At the tone enter the 5 digit number.

QWEST long distance codes are issued at the request of the Department Head.

Travel cards for use when away from campus can also be obtained with the Department Head's approval.

PIN numbers and Travel cards are issued through CTIS - Telephone Services.

Voice Mail

The CallXpress voice mail system can be accessed internally by dialing Extension 2800, and from the out-side by dialing (219) 989-2800. The system is accessible 24 hours a day from any touch tone telephone. To logon to the system from off campus dial the access number, followed by the "#", mailbox number, and security code. To set up a voice mailbox, contact Extension 2345.

Telecommunications Device for the Deaf

The following numbers have TDD capabilities.

Admissions	989-2214
Student Support Services.....	989-2454
Human Resources.....	989-2997
University Police.....	989-2220

FAX TELEPHONE NUMBERS BY LOCATIONS

<u>Bldg/Room</u>	<u>Department</u>	<u>FAX#</u>	<u>Key Operator</u>	<u>Ext</u>
ANDR-212.....	Construction Mgmt Technology	989-3155	Susan Stam.....	2332
ANDR-356.....	Management	989-3158	2388
ANNX-138	Nursing	989-2848	Nancy Ross.....	2818
CNTR	The Center	989-3220	Gayle Washausen	3170
CHC-110	University Police	989-2052	Kim Butala	2221
CLO-152	LASS	989-8343	Kathy Hejmej	2401
CLO-218	Faculty Workroom	989-2160	2259
CLO-318	Faculty Workroom	989-2165	Pam Hunter	2273
ECTR-144	Family Studies	989-2777	Kathy Schultz	2027
GYTE-181C	Engr., Math and Science	989-3139	Charlette Routh	2468
GYTE-134	User Services	989-2105	2346
GYTE-261	Chemistry/Physics	989-2130	Susan Delatorre	2284
LAWS-122	Admissions	989-2775	Diane Sullivan	2289
LAWS-130	Registration	989-2771	2177
LAWS-130.....	Bursar	989-2236	Hilda Zavala	2560
LAWS-317.....	Advancement	989-2178	Diane Brown	2915
LAWS-212	Human Resources	989-2185	Myrna Ramirez	2251
LAWS-331	Chancellor's Office	989-2581	Debbi Veenstra	2551
PER-114	Faculty Workroom	989-2766	2610
PORT-118	Communications/CA	989-2008	Kristine Mihalic	2393
POTT-121	ECET	989-2898	Kathryn Branch	2471
PWRS-216	CTIS	989-2755	Mary Lamott	2247
RILY.....	Child Care Center.....	989-3146	Tamra Bottomlee.....	2343
USB-20	Facilities Services	989-2253	Laura Pardonek	2285
USB-20C	Purchasing	989-2929	Mary O'Dea	2338
SULB-235	Library	989-2070	2249
SULB-335.....	McNair	989-2179	Daphne Robinson	2779
SULB-349	Career & Leadership Services	989-2770	Cynthia Leighty	2419